

# St. Andrew Church

400 ST. ANDREW DRIVE  
HOLTS SUMMIT, MISSOURI 65043

573-896-5010

We at St. Andrew offer you our sincere condolences for the loss of your loved one and assure you of our continued prayers for you and your family.

You are welcome to call Father at the rectory at 573.896.8867 or Wendy in the office at 573.896.5010 or her personal cell at 573. 619.0702 and to let us know about the passing of your loved one and which funeral home you will be working with. The funeral home you are working with will contact Father Chris or Wendy Winkelman directly to coordinate the time and date of the funeral services.

This funeral planner is helpful in preparing the funeral liturgy as well as answering questions you might have. We are available to help you with any questions you have. We understand this is an overwhelming time and are here to help.

We will have a funeral Mass at St. Andrew for any parishioner who is registered and active with the parish. Father or a Deacon can take part in a funeral liturgy outside of Mass; this is ordinarily celebrated in the funeral home or cemetery chapel. This can be arranged for a family member who is not a member of the parish.

## The parts of a Catholic Funeral are: The Vigil (Wake), The Funeral Mass, and the Rite of Committal (Burial/Interment)

The Vigil can include a prayer service and/or rosary. This is held the night before at the funeral home. If you are requesting this to be held in the church, you must have permission from the pastor. We can have a Vigil in the church on the day of the funeral Mass if it is no longer than two hours. If you require a longer Vigil, we recommend you do this at the funeral home the night before.

The Funeral Mass will take place in the church. We will help you plan the Mass with the attached information. You can pick songs, readings, lector, musicians, OR we can do this for you.

The Rite of Committal is when the Priest and mourners accompany the body to the cemetery. The rite is celebrated at the grave or chapel. The burial should take place as soon as possible after the funeral. Any delay in the burial should be discussed with the priest before the funeral is planned.

# OTHER DETAILS

We have musicians that we can contact to sing at the funeral. We have attached a list of suggested songs and ask you to pick four-six songs from the list. Our musicians (Cantor/Vocalist and Accompanist) will place the songs in the correct location in the Mass, Entrance, Offertory, Communion & Recessional. No recorded music is permitted during the Mass.

We have a Deacon to assist Father on the altar during the Mass. This is due to the lack of altar servers during the week.

We ask you to choose readings and one or two individuals to read them. The attached list will help with that. You can choose people for the offertory. If you do not have anyone able to do the readings or offertory we will find someone.

Funeral luncheon can be arranged following the Mass or burial. We provide all the side dishes, paper products, and drinks. The family provides the meat. This can be ordered from a grocery store or restaurant in the area. (Moser's, Lee's, Hy-Vee, etc.) You can provide meat trays, ham, and/or fried chicken. We will need a head count and know where you are getting the meat from. To get a head count, we ask that you figure out how many people you know will be at the funeral, this includes family and friends. Our luncheon coordinator will reach out to talk you through this information once we have the date and time of the funeral.

Suggested donations are taken care of by you and the funeral home at your initial visit with them.

- We ask that the Deacon, Cantor and Accompanist be compensated for their time.
- Neither Father nor the church require a donation if the deceased is an active member of the parish. A donation is welcome to the parish if you choose to do so.
- Luncheon is free, except for the meat the family provides. A donation is welcome to the committee if you choose to make one.
- Only registered members of St. Andrew can have a vigil in the church the night before. This will require the approval of the Pastor and the cost is \$200.
- Nonmembers (member of a registered active family) requesting a Mass or prayer service in the church is \$100 no visitation or vigil. This will be arranged with approval of the Pastor.

# FUNERAL READINGS & SONGS

To make this easier for the family, the Catholic Church has pre-selected several Biblical passages which are appropriate for the occasion of a funeral. Please look over these passages as part of your funeral preparations and select those readings which speak most to you in this time.

We ask you to pick one Old Testament reading and one New Testament reading. These readings may be proclaimed by a family member or friend. We need to also ask you to pick out one Psalm. This is a song and so it will be sung by our Cantor.

If you do not want to choose any of the readings or Psalm, Father or the deacon will choose them. The same is true for the songs, our musicians will choose them if you do not.

## Instructions:

Please choose:

One First Reading                    C \_\_\_\_

One Responsorial Psalm        D \_\_\_\_

One Second Reading            E \_\_\_\_

\* Each letter- number combination corresponds to a different reading, located at the top right of each page. For example, E2 is Romans 5:17 -21. These choices are listed on a separate link.

Please choose four-six songs from the attached list.

We will place them in the correct location in the Mass, (entrance, recessional, etc.)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

Lector(s) \_\_\_\_\_

Offertory \_\_\_\_\_